SINGLE AUDIT FOR THE FISCAL YEAR ENDED NOVEMBER 30, 2010

# Single Audit For the Fiscal Year Ended November 30, 2010 Table of Contents

	Page
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	1-2
Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133	3-4
Schedule of Expenditures of Federal Awards	5-9
Notes to Schedule of Expenditures of Federal Awards	10
Schedule of Findings and Questioned Costs	11-13
Summary Schedule of Prior Year Audit Findings	14
Corrective Action Plan	15

755 ESSINGTON ROAD, JOLIET, ILLINOIS 60435 • 815/730-6250 • FAX 815/730-6257 •

WWW.WRDR.COM

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with **Government Auditing Standards** 

To the Chairman and Members of the County Board Kane County, Illinois

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Kane County, Illinois (County), as of and for the year ended November 30, 2010, which collectively comprise the County's basic financial statements and have issued our report thereon dated April 25, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies, or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and guestioned costs as finding 2010-1 to be a material weakness

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the County in a separate letter dated April 25, 2011.

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the County's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of the Kane County Board, management, others within the organization, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wermen, Rogers, Down + Region, LLC

April 25, 2011

755 ESSINGTON ROAD, JOLIET, ILLINOIS 60435 • 815/730-6250 • FAX 815/730-6257 •

WWW.WRDR.COM

Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133

To the Chairman and Members of the County Board Kane County, Illinois

#### Compliance

We have audited Kane County, Illinois' (County), compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of the County's major federal programs for the year ended November 30, 2010. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended November 30, 2010. However, the results of our auditing procedures disclosed one instance of noncompliance with those requirements, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as finding 2010-2.

## **Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County as of and for the year ended November 30, 2010, and have issued our report thereon dated April 25, 2011, which contained unqualified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements as a whole. The schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the County's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of the Kane County Board, management, others within the organization, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wermer, Rogers, Down + Region, LLC

April 25, 2011

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Expenditures
U.S. DEPARTMENT OF AGRICULTURE Pass-Through the Illinois State Board of Education			
Kane County Juvenile Justice Center			
Food Commodities Distribution	10.550	31045005P00	\$ 8,398
School Breakfast Program 2010	10.553	31045005P00	26,326
School Breakfast Program 2011	10.553	31045005P00	2,351
Total CFDA #10.553	10.000	0.0.0000.00	28,677
National School Lunch Program 2010	10.555	31045005P00	40,133
National School Lunch Program 2011	10.555	31045005P00	3,636
Total CFDA #10.555	10.000	0.0.0000.00	43,769
Pass-Through the Illinois Department of Human Services			
Kane County Health Department			
Nutrition Program for Women, Infants and Children (SY10)	10.557	011GL282900	152,758
Nutrition Program for Women, Infants and Children (SY11)	10.557	111GM282900	77,571
Breastfeeding Peer Grant (SY10)	10.557	L11GL282980	5,000
Breastfeeding Peer Grant (SY11)	10.557	M11GM282980	322
Nutrition Program for Women, Infants and Children - Supplemental	10.557	N/A	946,848
Total CFDA #10.557			1,182,499
Direct Award from the Natural Resource Conservation Service			
Kane County Development Department	40.040	70 5440 7 4004	700 172
Farm and Ranch Lands Protection Program	10.913	73-5A12-7-1801	798,173
Total U.S. Department of Agriculture			2,061,516
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Direct Award from the U.S. Department of Housing and Urban Development			
Kane County Community Development Department			
Community Development Block Grants/Entitlement Grants - 2010	14.218	B-UC-17-0008	71,330
Community Development Block Grants/Entitlement Grants - 2009	14.218	B-UC-17-0008	491,400
Community Development Block Grants/Entitlement Grants - 2008	14.218	B-UC-17-0008	3,434
Community Development Block Grants/Entitlement Grants - 2007	14.218	B-UC-17-0008	134,561
Community Development Block Grants/Entitlement Grants - 2006	14.218	B-UC-17-0008	33,977
Community Development Block Grants/Entitlement Grants - 2005	14.218	B-UC-17-0008	3,989
Community Development Block Grants/Entitlement Grants - 2004	14.218	B-UC-17-0008	57,164
Total Community Development Block Grants/Entitlement Grants			795,855
ARRA - Community Development Block Grant - Recovery Act - 2009	14.218	B-09-UY-17-0008	71,518
Neighborhood Stabilization Program	14.218	B-08-UN-17-0003	1,345,116
Total CFDA #14.218			2,212,489
Homeless Management Information System - 2009	14.235	IL0335B5T170802	33,956
Homeless Management Information System - 2008	14.235	IL0335B5T170801	102,028
Total CFDA #14.235			135,984
HOME Investment Partnership Program - 2009	14.239	M-DC170220	105,655
HOME Investment Partnership Program - 2008	14.239	M-DC170220	733,672
HOME Investment Partnership Program - 2006	14.239	M-DC170220	34,665
HOME Investment Partnership Program - 2005	14.239	M-DC170220	2,941
Total CFDA #14.239			876,933
ARRA - Homelessness Prevention and Rapid Re-Housing Program	14.257	S09-UY-17-0008	162,275

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Expenditures
Pass-Through the Illinois Department of Public Health			
Kane County Health Department			
Lead Based Paint Hazard Control in Private Owned Housing - Get The Lead Out	14.900	95380480	\$ 133,889
Total U.S. Department of Housing and Urban Development			3,521,570
U.S. DEPARTMENT OF INTERIOR: Direct Award from the U.S. Fish & Wildlife Service Kane County Environmental Management Department ARRA - Ferson-Otter Creek Dam Modification Project	15.656	N/A	2,400
Total U.S. Department of Interior			2,400
U.S. DEPARTMENT OF JUSTICE: Direct Award from the U.S. Department of Justice Kane County Court Services			
Juvenile Accountability Initiative Block Grant	16.523	507040	13,652
Juvenile Accountability Initiative Block Grant	16.523	508040	3,567
Total CFDA #16.523			17,219
Pass-Through the Illinois Criminal Justice Information Authority Kane County State's Attorney's Office			
VOCA Child Advocacy Center Services	16.575	210056	6,675
VOCA Child Advocacy Center Services	16.575	209056	16,687
Total CFDA #16.575			23,362
Multi-Jurisdictional Drug Prosecution	16.579	407022	143,290
Prosecutor Based Victim Assistance	16.579	210035	74,671
Kane County Court Services			
Specialized Sex Offender Program	16.579	407154	13,787
Total CFDA #16.579			231,748
Direct Award from the U.S. Department of Justice			
Kane County Court Services			
Treatment Alternative Court	16.580	2008-DD-BX-0193	114,446
Kane County State's Attorney's Office			
Weed and Seed	16.595	2010-WS-QX-0079	145,419
Dave Through the Winsia Odminal Coffice of Committee A (Lot)			
Pass-Through the Illinois Criminal Justice Information Authority Kane County Sheriff's Office			
ARRA - Edward Byrne Memorial Justice Assistance Grant	16.803	JAG809837	40,000
Kane County State's Attorney's Office	, 3, 333	0, 1000000,	,0,000
ARRA - Edward Byrne Memorial Justice Assistance Grant	16.803	JAG809122	30,000
Total CFDA #16.803			70,000
Total U.S. Department of Justice		·	602,194
U.S. DEPARTMENT OF LABOR:			
Pass-Through the Illinois Department of Commerce & Economic Opportunity	<i>'</i>		
Kane County Department of Employment and Education	47.045	40.004005	400 500
Trade Adjustment Assistance Trade & Globalization Adjustment Assistance	17.245 17.245	10-661005 10-662005	139,526 138,669
Total CFDA # 17.245	17.240	10-002000	278,195

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Expenditures
Workforce Investment Act Cluster			
Workforce Investment Act Title I-B Grants-Admin	17.255	08-681005	\$ 58,307
Workforce Investment Act Title I-B Grants-Admin	17.255	09-681005	256,576
Workforce Investment Act Title I-B Grants-Admin	17.255	10-681005	131,988
ARRA - Workforce Investment Act Title I-B Grants-Admin	17.255	08-761005	19,685
ARRA - Workforce Investment Act Title I-B Grants-Admin	17.255	08-762005	11,657
Total CFDA #17.255			478,213
Workforce Investment Act Title I-B Grants-Adult	17.258	08-681005	352,070
Workforce Investment Act Title I-B Grants-Adult	17.258	09-681005	816,165
Workforce Investment Act Title I-B Grants-Adult	17.258	10-681005	243,195
ARRA - Workforce Investment Act Title I-B Grants-Adult	17.258	08-761005	56,888
Total CFDA #17.258			1,468,318
Workforce Investment Act Title I-B Grants-Youth	17.259	08-681005	5,953
Workforce Investment Act Title I-B Grants-Youth	17.259	09-681005	1,312,303
Workforce Investment Act Title I-B Grants-Youth	17.259	10-681005	552,984
ARRA - Workforce Investment Act Title I-B Grants-Youth	17.259	08-762005	759,430
ARRA - Workforce Investment Act Title I-B Grants-Youth Assistance	17.259	08-735105	23,201
ARRA - Workforce Investment Act Title I-B Grants-Youth Assistance	17.259	08-735505	22,062
Total CFDA #17.259			2,675,933
Workforce Investment Act Title I-B Grants-Dislocated	17.260	08-681005	42,134
Workforce Investment Act Title I-B Grants-Dislocated	17.260	09-681005	1,706,447
ARRA - Workforce Investment Act Title I-B Grants-Dislocated	17.260	08-761005	1,170,052
Total CFDA #17.260			2,918,633
Workforce Investment Act Title I-B Grants-Dislocated	17.278	10-681005	563,259
Total Workforce Investment Act Cluster			8,104,356
Workforce Investment Act Title I-B Incentive	17.267	07-632005	107,439
Workforce Investment Act Title I-B Incentive	17.267	08-672005	60,635
High Speed Internet Grant	17.267	09-632005	5,746
Total CFDA # 17.267			173,820
Total U.S. Department of Labor			8,556,371
U.S. DEPARTMENT OF TRANSPORTATION:			
Pass-Through the Illinois Department of Transportation			
Kane County Division of Transportation			
Highway Planning and Construction Grants			
Bike Path	20.205	N/A	185,881
Bridges	20.205	N/A	1,334,604
Interconnects	20.205	N/A	1,011,332
Roads	20.205	N/A	908,757
Right of Ways	20.205	N/A	974,967
Stearns Road Bridge Corridor	20.205	N/A	19,718,371
Total CFDA #20.205			24,133,912
Pass-Through the Illinois Emergency Management Agency			
Kane County LEPC			
Hazardous Material Emergency Preparedness Planning	20.703	HMEPKANE10	9,523
Total U.S. Department of Transportation		•	24,143,435

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Expenditures
U.S. ENVIRONMENTAL PROTECTION AGENCY Pass-Through the Chicago Metropolitan Agency for Planning Kane County Environmental Management Department			4 7000
Dixie Briggs Fromm Stream Restoration Pass-Through the Illinois Department of Public Health Kane County Health Department	66.460	S-674; 31-8674-07-00	\$ 7,008
Potable Water Supply	66.605	5380378	11,213
Total U.S. Environmental Protection Agency			18,221
U.S. DEPARTMENT OF ENERGY Direct Award from the U.S. Department of Energy Kane County Environmental Management Department Department of Energy Cluster			
ARRA - Electric Efficiency Program ARRA - Energy Efficiency and Conservation Block Grant Program	81.041 81.128	09-465007 DE-EE0000818	27,469
	01.120	DE-EE0000818	1,466,250
Total U.S. Department of Energy			1,493,719
ELECTION ASSISTANCE COMMISSION Pass-Through the Illinois State Board of Elections Kane County - County Clerk			
Help America Vote Act - Alternative Language Accessibility II	90.401	N/A	\$ 49,726
Total Election Assistance Commission			49,726
U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES: Pass-Through the Illinois Department of Public Health Kane County Health Department			
Cities Readiness (SY 10)	93.069	7181106	73,405
Cities Readiness (SY 11)	93.069	7181106	30,406
Bioterrorism Preparedness (SY 10)	93.069	7181043	243,418
Bioterrorism Preparedness (SY 11) Public Health Emergency Response Phase 1 & 2	93.069 93.069	7181043	112,135
Public Health Emergency Response Phase 1 & 2  Public Health Emergency Response Phase 3	93.069	7181165 7181260	103,190 832,912
Total CFDA #93.069	93.009	7 10 1200	1,395,466
Tuberculosis Directly Observed Therapy	93.116	5180455	237,590
Vector Surveillance Program	93.283	95380211	5,247
Vector Surveillance Program - West Nile Virus (SY 10)	93.283	5380431	32,364
Vector Surveillance Program - West Nile Virus (SY 11)	93.283	5380431	73,569
Total CFDA #93.283			111,180
Pass-Through the Illinois Department of Human Services Kane County Department of Employment and Education			
Serving the Client Program	93.558	081XLFD0032	4,961
Serving the Client Program Total CFDA #93.558	93.558	181XMFD0032	942 5,903
Pass-Through the Illinois Department of Healthcare and Family Services Kane County State's Attorney			
Title IV-D of the Social Security Act	93.563	08KSAO00004	473,544
Title IV-D of the Social Security Act	93.563	11KSAO00004	299,115
Total CFDA #93.563			772,659

Federal Grantor/ Pass-Through Grantor/Program Title	Federal CFDA Number	Grant Number	Expenditures
Pass-Through the Illinois Department of Human Services			
Kane County Health Department			
Healthy Child Care Illinois	93.575	L11GL282420	\$ 4,089
Healthy Child Care Illinois	93.575	M11GM282420	16,725
Early Childhood Network Grant (AOK)	93.575	L11GL282570	69,948
Early Childhood Network Grant (AOK)	93.575	M11GM282570	47,192
Total CFDA #93.575			137,954
Pass-Through the Illinois State Board of Elections			
Kane County - County Clerk			
Help America Vote Act - Voting Access for Individuals with Disabilities	93.617	N/A	25,054
Pass-Through the Illinois Department of Human Services			
Kane County Health Department			
Teen Parent Services Grant	93.667	L11GL282840	132,633
Teen Parent Services Grant	93.667	M11GM282840	30,000
Title XX Block Grant	93.667	L11GL282300	30,000
			192,633
Pass-Through the Illinois Department of Public Health			
Kane County Health Department	00 740	5400404	04.000
ARRA - Varicella Surveillance Grant	93.712	5180464	24,090
ARRA - Immunization Grant	93.712	5180351	37,000
Total CFDA #93.712			61,090
Pass-Through the Illinois Department of Healthcare and Family Services			
Kane County Health Department			
Medicaid - Medical Assistance Program	93.778	N/A	1,149,133
Pass-Through the Illinois Department of Human Services			
Kane County Health Department			
HealthWorks Grant	93.994	L11GL282390	62,854
HealthWorks Grant	93.994	M11GM282390	20,263
Pass-Through the Illinois Department of Public Health			•
Kane County Health Department			
Dental Sealant Grant	93.994	3480153	20,000
Total CFDA #93.994			103,117
Total U.S. Department of Health and Human Services			4,191,779
·			
DEPARTMENT OF HOMELAND SECURITY			
Pass-Through the Illinois Emergency Management Agency Kane County Office of Emergency Management			
Flood Mitigation Assistance Program	97.029	FMAPKANE	432,963
Emergency Management Assistance Grant Program	97.042	EMAKANE	91,146
Interoperable Emergency Communications Grant Program	97.055	IECGPKAN	40,668
Citizen's Corps Program	97.067	CCPKANE	2,079
	- · · · · · · · · ·		<u> </u>
Total Department of Homeland Security			566,856
TOTAL FEDERAL AWARDS			\$ 45,207,787
TOTAL LDEIVIL / WWINDO			¥ 10,201,101

Notes to Schedule of Expenditures of Federal Awards For the Year Ended November 30, 2010

#### **Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Kane County (federal awards, if any, of the Kane County Forest Preserve District, a component unit of Kane County for financial reporting purposes, are not included), and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### **Subrecipients**

Of the federal expenditures presented in the schedule, the following federal awards were provided to subrecipients.

Federal Grantor/Program Title	Federal CFDA Number	Amount Provided to Subrecipients
U.S. Department of Housing and Urban Development -		
Community Development Block Grants	14.218	\$ 436,874
ARRA - Community Development Block Grant	14.218	71,518
Neighborhood Stabilization Program	14.218	1,302,216
HOME Investment Partnership Program	14.239	253,483
ARRA Homelessness Prevention and Rapid Re-Housing Program	14.257	155,005
U.S. Department of Labor -		
Workforce Investment Act Title I-B Grants - Youth	17.259	1,871,240
ARRA Workforce Investment Act Title I-B Grants-Youth	17.259	759,430
ARRA Workforce Investment Act Title I-B Grants-Youth Assistance	17.259	45,263
U.S. Department of Justice -		
Juvenile Accountability Incentive Block Grant	16.523	17,219
Total provided to subrecipients		\$ 4,912,248

#### **Insurance and Loans**

Of the federal expenditures presented in the schedule, the District did not have any federal insurance in effect during the year, and did not have any federal loans or loan guarantees outstanding at year end.

#### **Property**

The County has received property in the form of road and bridge construction projects through the resources provided by the U.S. Department of Transportation. There are several ongoing construction projects, notably Stearns Road Bridge Corridor, for which the County has recorded federal expenditures for the construction in progress performed by the State of Illinois with the use of federal funding. The County will be the beneficiary of the construction projects when they are completed. Certain estimates relating to the percentage of completion of the projects and the ultimate percentage of the federal share of the projects have been made in recording the expenditures in the accompanying Schedule of Expenditures of Federal Awards for the grants provided by the U.S. Department of Transportation.

Schedule of Findings and Questioned Costs For the Year Ended November 30, 2010

#### **Summary of Auditor's Results**

1. The auditor's report expresses an unqualified opinion on the basic financial statements of Kane County.

#### INTERNAL CONTROL OVER FINANCIAL REPORTING:

- 2. A material weakness was disclosed during the audit of the financial statements.
- 3. No significant deficiencies that were not considered to be material weaknesses were disclosed during the audit of the financial statements.
- 4. No instances of noncompliance material to the financial statements of Kane County, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.

#### FEDERAL AWARDS

- 5. No material weaknesses were disclosed during the audit of compliance over major federal award programs.
- 6. No significant deficiencies that were not considered to be material weaknesses were disclosed during the audit of compliance over major federal award programs.
- 7. The auditor's report on compliance for the major federal award programs for Kane County expresses an unqualified opinion on the County's major federal programs.
- 8. There was one audit finding relative to the major federal award programs for Kane County that was required to be reported in accordance with Circular A-133, § .510(a).
- 9. The following programs were tested as major programs:

110 5	
U.S. Department of Agriculture	
Farm and Ranch Lands Protection Program	CFDA No. 10.913
U.S. Department of Housing and Urban Development	
Community Development Block Grants	CFDA No. 14.218
ARRA Homelessness Prevention and	
Rapid Re-Housing Program	CFDA No. 14.257
	OFDA NO. 14.237
U.S. Department of Labor	
Workforce Investment Act Cluster	CFDA Nos. 17.255, 17.258,
	17.259, 17.260, & 17.278
U.S. Department of Transportation	. ,
Highway Planning and Construction Grants	CFDA No. 20.205
U.S. Department of Energy	01 B/ (10. 20.200
	000
Department of Energy Cluster	CFDA Nos. 81.041 & 81.128

CFDA No. 93.069

- 10. The threshold for distinguishing between Types A and B programs was \$1,356,233.
- 11. Kane County was not determined to be a low-risk auditee.

U.S. Department of Health and Human Services

Public Health Emergency Grants

Schedule of Findings and Questioned Costs For the Year Ended November 30, 2010

## **Financial Statement Finding**

#### Finding 2010-1

Criteria: OMB Circular A-133 §\_.300 states "the auditee shall identify, in its accounts, all Federal awards received and expended and the Federal programs under which they were received."

Condition: During our audit of the Kane County Department of Employment and Education (KCDEE), it was noted KCDEE changed its general ledger accounting system just before the close of the fiscal year ended November 30, 2009. It was also noted certain journal entries for fiscal year 2009 activity that were previously posted to the prior general ledger system were recorded to the new general ledger in fiscal year 2010. This duplicate recording lead to general ledger reporting errors for revenues and expenditures, and resulted in difficulty in summarizing federal awards expended during the fiscal year. In addition, non-ledger spreadsheets were used to produce information for grant reporting. The final general ledger amounts were adjusted to produce auditable grant-related information.

Context: The 11/30/2010 year-end general ledger contained overstated amounts for grant revenues and grant expenditures for KCDEE.

Effect: The 11/30/2010 year-end general ledger overstated grant revenues and grant expenditures could have resulted in material misstatement of the financial statements.

Cause: KCDEE used two separate accounting systems and recorded certain grant activity in the wrong accounting period.

Recommendation: In order to reduce the risk of error, we recommend KCDEE report all of its financial information using one computerized general ledger system. Also, KCDEE should create balance sheet accounts for each of its grants to improve grant reporting and reconciliation.

County Response: Management concurs with the finding. KCDEE is working on improving the grant reporting process by recording all transactions in the County's "New World" general ledger system. Account codes for use by KCDEE have been created and were used during the last two months of fiscal year 2009 and all of fiscal year 2010. KCDEE is in the process of summarizing beginning balances and creating balance sheet accounts for each grant.

#### **Federal Award Finding**

## **Finding 2010-2**

Federal Program Name and CFDA #: Public Health Emergency Grants, CFDA# 93.069

Federal Agency: U.S. Department of Health and Human Services

Passed Through: Illinois Department of Public Health

Criteria: Federal grant expenditure reporting must be based on actual expenditures incurred by the reporting entity.

Condition: During the course of the audit, it was noted certain monthly expenditure reports submitted by the County Health Department did not report actual expenditures incurred within the stated time period.

Questioned Costs: \$1,539.32

Schedule of Findings and Questioned Costs For the Year Ended November 30, 2010

Context: Public Health Emergency Grant reports submitted by the County Health Department to the state of Illinois contained errors as follows: the County Health Department allocated the salaries and benefits of employees to many Health Department grants, however, the salaries and benefits allocated to the Bioterrorism Preparedness and Public Health Emergency Response Phase 3 Grant programs for two employees exceeded 100% of their salaries and benefits for the stated time period. One employee's salary allocated to the Public Health Emergency Grant program (Cities Readiness) was overstated by \$1,000.00 due to a keypunch error. Additionally, formal time studies were not consistently performed and used to develop employee salary and benefit percentages to be allocated to grants; allocations were based on estimates.

Effect: The County submitted Public Health Emergency Grant expenditure claims to the state of Illinois for reimbursement in excess of actual costs incurred.

Cause: Formal review procedures of the Public Health Emergency Grant expenditure claim forms did not detect the mistakes. Formal time studies were not documented.

Recommendation: We recommend the County take steps to ensure expenditure reports are based on actual costs incurred. Expenditure reports should be reviewed for errors prior to submission. Time studies should be performed and be used as the basis for allocating salaries and benefits to grant programs.

County Response: Management concurs with the finding. The County Health Department will implement internal procedures to ensure expenditure reports are based on actual costs incurred. Expenditure reports will be reviewed by an appropriate management level employee prior to submission. Time studies will be performed and will be used to develop allocation percentages for charging costs to grant programs.

Summary Schedule of Prior Year Audit Findings For the Year Ended November 30, 2010

#### **Prior Year Financial Statement Findings**

There was one financial statement finding reported for the fiscal year ended November 30, 2009.

#### Finding 2009-1

OMB Circular A-133 §\_.300 states "the auditee shall identify, in its accounts, all Federal awards received and expended and the Federal programs under which they were received." During our audit of the Kane County Department of Employment and Education (KCDEE), it was noted KCDEE was in the process of changing its general ledger accounting system, leading to difficulty in summarizing federal awards expended during the fiscal year. KCDEE utilized two separate accounting systems in addition to non-ledger spreadsheets to produce information for financial reporting. Although the separate systems used were able to ultimately produce auditable grant-related information, the use of such systems is cumbersome and can lead to reporting errors. Additionally, KCDEE had not closed its separate cash account as of March 2010.

#### Current Status:

The finding has been modified and repeated as Finding 2010-1.

#### **Prior Year Federal Award Findings**

There were no federal award findings reported for the fiscal year ended November 30, 2009.

Corrective Action Plan
For the Year Ended November 30, 2010

#### **Finding 2010-1**

Condition: During our audit of the Kane County Department of Employment and Education (KCDEE), it was noted KCDEE changed its general ledger accounting system just before the close of the fiscal year ended November 30, 2009. It was also noted certain journal entries for fiscal year 2009 activity that were previously posted to the prior general ledger system were recorded to the new general ledger in fiscal year 2010. This duplicate recording lead to general ledger reporting errors for revenues and expenditures, and resulted in difficulty in summarizing federal awards expended during the fiscal year. In addition, non-ledger spreadsheets were used to produce information for grant reporting. The final general ledger amounts were adjusted to produce auditable grant-related information.

Corrective Action Plan: Management of KCDEE is working on improving the process by recording all transactions in the County's "New World" general ledger system. KCDEE is in the process of summarizing beginning balances and creating balance sheet accounts for each grant. The process is expected to be completed by August 2011.

#### **Finding 2010-2**

Condition: During the course of the audit, it was noted certain monthly expenditure reports submitted by the County Health Department did not report actual expenditures incurred within the stated time period.

Corrective Action Plan: The County Health Department will implement internal procedures to ensure expenditure reports are based on actual costs incurred. Expenditure reports will be reviewed by an appropriate management level employee prior to submission. Time studies will be performed and will be used to develop allocation percentages for charging costs to grant programs. The process is expected to be completed by June 2011.